



## PRIVATE DINING & EVENT GUIDELINES

Thank you for considering The Grill at Harryman House for your upcoming event, special occasion, holiday celebration, or business function. A planned menu will be required any time you have a group of 15 or more and wish to guarantee the use of any of one of our private dining rooms.

We have developed three potential menus which include several offerings in the categories of APPETIZERS, ENTREES, and DESSERTS. These menus have been very successful for many of our guests' parties but you may wish to customize a menu with the help of our banquet director. Vegetarian and gluten free dishes are available if desired as are children's options if there are children in your group.

Your final menu will be personalized and printed for each guest who will select one item from each category from the pre-selected limited menu you create (*for example: 1 selection from First Course, 1 Selection from Second Course, and 1 Selection from Dessert Course*). Guests with dietary restrictions will be accommodated in addition to the menu selected. Bar service is billed on a consumption basis, and wines may be ordered by the bottle.

Food and beverage spending and maximum seating requirements apply for the guaranteed use of any private dining room. These are used as general guidelines for menu planning and appropriate room assignment. They vary seasonally, by the day of the week, and the meal period in question. In some cases, the planned menu price may not satisfy the minimum requirements and therefore, room rental fees may be assessed.

A deposit is required to confirm all private events and is based on 50% of the minimum food and beverage requirement. All deposits are non-refundable within 30 days of your event. Deposits are applied in full to the final balance due upon completion of your event.

Lastly, set-up and other fees are billed as flat fees according to room use and the particulars of each event. A 20% service fee is assessed on the food, beverage, and other fees related to the event; sales tax (6%) applies to all food, service, and other fees in addition to bar tax (9%) where applicable.

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